Distance Learning Tips for PGCPS Families

PGCPS Zoom for Students & Families on a Mobile Device

**UPDATED OCTOBER 2020 - NEW Sign In Method**
For security, PGCPS Zoom meetings with students require users to login to with their PGCPS information. In most cases, students will join their teacher’s meetings by clicking on the zoom link provided by the teacher first. Students may also join by typing the Meeting ID and passcode directly in the zoom App. After accessing the meeting, students will be prompted for their PGCPS username and password.

Students are no longer signing into PGCPS Zoom via the app or Clever.

**Before You Begin**
Make sure you have the Google Classroom app and the zoom App installed on your device.

1. **Open the Google Classroom app**
2. **Find the post about your Zoom meeting. Tap on the link.** (The zoom app will open automatically)
3. **“Please register for this webinar” Tap Ok**
4. **Enter your PGCPS Username & Password**
5. **Type passcode**
6. **Wait for your teacher to let you in from the waiting room.**

**Choose how to connect your audio**
To hear others please join audio
- Call using Internet Audio
- Dial in
- Cancel

**Switching Accounts on a Shared iPad**
1. Tap on the **Settings** app
2. Select **Safari**
3. Tap **Clear History and Website Data**
4. Now the next user can use Zoom

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**Join Zoom Meeting by typing the Meeting ID & Passcode**

1. **Open the Google Classroom app.**
2. **Find the post about your Zoom meeting. Copy the Meeting ID & Passcode** *(If provided)*
3. **Open the Zoom app & tap Join a Meeting**
4. **Enter your Meeting ID & Full Name tap Join**
5. **“Please register for this webinar” Tap Ok**
6. **Enter your PGCPS Username & Password**
7. **Type passcode**
8. **Wait for your teacher to let you in from the waiting room.**
9. **Choose how to connect your audio**

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**Zoom Tips**

- **Waiting Room**
  - Students will be in a waiting room (white screen) until the teacher admits them.
- **Join Audio**
  - Choose how to hear and speak during the meeting.
  - Click Join Audio button then select **Computer Audio or Phone Call**
- **Mute**
  - If you connect your audio through computer, click microphone to mute or unmute yourself.
- **Video**
  - Participant video may be off by default. If you have permission to turn it on, click **Start Video**
- **Chat**
  - Participants can type a message to your teacher or to everyone in the meeting. Click the Chat icon. When the chat window appears, type your message at the bottom and press the enter/return button on your keyboard.

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